

# **NALBARI COMMERCE COLLEGE**

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## **POLICY DOCUMENT ON SCHOLARSHIP AND FREESHIPS**

# **Policy Document on Scholarships and Freeships**

## **Nalbari Commerce College, Assam**

### **1. Purpose**

This Policy outlines the scholarships and freeships provided by the Government of Assam, the Government of India, and the University Grants Commission (UGC) for the students of Nalbari Commerce College, Nalbari. The purpose of these financial aids is to support students who demonstrate academic excellence, financial need, or belong to specific categories as outlined by the Government of Assam, the Government of India, and the University Grants Commission (UGC). These scholarships and freeships aim to ensure equitable access to quality education for all students, particularly those from economically weaker sections, backward classes, and other marginalized communities.

### **2. Definitions**

- a. Scholarship:** A financial award provided to students based on merit, financial need, or other specific eligibility criteria as set by the Government of Assam, the Government of India, and the University Grants Commission. This may cover partial or full tuition fees and, in some cases, additional allowances for other educational expenses.
- b. Freeship:** A form of financial aid where the recipient is exempted from paying tuition fees or is granted partial exemption based on financial need or other government-specified criteria.

### **3. Categories of Scholarships and Freeships**

The following categories of scholarships and freeships are available for students at Nalbari Commerce College, Nalbari under government schemes:

#### **1. Merit-Based Scholarships**

- a. Awarded to students who achieve outstanding academic performance in their previous examinations.
- b. Criteria: High marks in qualifying exams (e.g., HSLC, HS, or entrance exams) and exceptional academic achievement.

#### **2. Need-Based Scholarships/Freeships**

- a. Designed for students from economically disadvantaged backgrounds.
- b. Criteria: Family income should be below a certain threshold (e.g., ₹2,00,000 per annum) as per government norms, with relevant income documents submitted.

#### **3. SC/ST Scholarships**

- a. Awarded to students belonging to the Scheduled Caste (SC) and Scheduled Tribe (ST) categories.
  - b. Criteria: Caste certificates issued by the competent authority, as specified by the Government of Assam.
- 4. OBC/MOBC Scholarships**
- a. Awarded to students from Other Backward Classes (OBC) and Most Other Backward Classes (MOBC).
  - b. Criteria: Caste certificate from the relevant authorities, income certificate.
- 5. Minority Welfare Scholarships**
- a. Awarded to students from minority communities (such as Muslims, Christians, Sikhs, etc.).
  - b. Criteria: Minority community certificate, income certificate, and good academic standing.
- 6. Differently-abled Scholarships**
- a. Provided to students with physical disabilities.
  - b. Criteria: Disability certificate from a recognized medical authority and financial need.
- 7. Assam State Higher Education Scholarship**
- a. For students enrolled in undergraduate and postgraduate programs at recognized institutions within Assam.
  - b. Criteria: Merit in the qualifying exam and financial need.

#### **4. Eligibility Criteria**

To be eligible for government-sponsored scholarships or freeships at Nalbari Commerce College, Nalbari students must meet the following general criteria:

- 1. Merit-Based Scholarships:**
  - a. Students must have obtained a minimum percentage in their previous qualifying exam (e.g., 60% in the HSLC exam or higher, depending on the specific scholarship).
- 2. Need-Based Scholarships/Freeships:**
  - a. The student's family income should not exceed the limit set by the Government of Assam, which is generally ₹2,00,000 per annum.
  - b. Valid income proof, such as an Income Certificate from the appropriate government authority, is mandatory.
- 3. SC/ST/OBC/MOBC Scholarships:**
  - a. Students must belong to the respective caste or tribe and provide a valid caste certificate.

- b. They must also meet the minimum academic requirements for the scholarship.

**4. Minority Welfare Scholarships:**

- a. The student must belong to a minority community, with a valid certificate issued by the Government of Assam.
- b. The student must meet the academic eligibility requirements.

**5. Differently-abled Scholarships:**

- a. Students must have a minimum disability percentage as per the guidelines of the Government of Assam (usually above 40%).
- b. A disability certificate issued by a government-approved medical authority is mandatory.

**6. General Eligibility Requirements:**

- a. The student must be an Indian citizen and a permanent resident of Assam.
- b. The student must be enrolled in a full-time program (undergraduate or postgraduate) at Nalbari Commerce College.
- c. The student must submit the required documentation, including mark sheets, income certificates, and any other relevant documents.

**5. Application Process**

1. Students must apply for scholarships and freeships through the official Government of Assam portals (such as the Assam Scholarship Portal) or directly at Nalbari Commerce College, Nalbari by filling out the prescribed application form.
2. The application forms will be available both online on the official government website and in hard copy at the college administration office.
3. The student must submit the following documents with the application:
  - a. Copy of academic transcripts/mark sheets.
  - b. Income certificate (for need-based scholarships).
  - c. Caste certificate (for SC/ST/OBC/MOBC students).
  - d. Disability certificate (if applicable).
  - e. Recent passport-sized photograph.
  - f. Any other documents required by the specific scholarship/freeship scheme.

**6. Selection Procedure**

- a. The Government of Assam will conduct the selection process for each scholarship and freeship category based on the eligibility criteria and application form submissions.

- b. The Nalbari Commerce College Scholarship Committee will assist in verifying the eligibility of applicants, ensuring that students meet the requirements.
- c. Shortlisted candidates will be notified through the official channels (email, SMS, or notice board).
- d. The selection will be made on a first-come, first-served basis for eligible applicants, subject to the availability of funds.

## **7. Disbursement of Scholarships/Freeships**

- a. Scholarships and freeships are disbursed by the Government of Assam directly to the student's bank accounts or credited to the college account, which will apply to the student's tuition fee.
- b. The disbursement is usually made in one or two instalments (e.g., at the beginning of the academic year and mid-term), depending on the scholarship program.
- c. The student must ensure that their bank account details (linked to Aadhaar) are correct and verified for smooth disbursement.

## **8. Renewal and Continuation**

- a. Scholarships and freeships are generally valid for one academic year.
- b. For continued eligibility in subsequent years, students must reapply and meet the renewal criteria set by the Government of Assam, which may include maintaining a minimum grade point average (GPA), no arrear papers in the previous examination and submitting updated financial documents.
- c. Renewal applications must be submitted before the start of each academic year.

## **9. Obligations of Scholarship/Freeship Recipients**

- a. The recipient of any scholarship or freeship must comply with the academic standards set by Nalbari Commerce College and the Government of Assam.
- b. Students are expected to maintain regular attendance, adhere to the code of conduct, and fulfil any specific obligations outlined by the scholarship program.
- c. Any student found to have provided false information or engaged in academic dishonesty may have their scholarship or freeship revoked.

## **10. Grievance Redressal**

- a. If students have any grievances regarding the scholarship or freeship process, they can approach the college's Scholarship/Freeship Officer or the designated government authority.
- b. The grievance will be resolved within a specified time frame, and the students will be informed of the final decision.

- c. Students may also lodge complaints through the official grievance portal provided by the Government of Assam.


### **11. Financial Management**

- a. The Government of Assam will allocate funds for scholarships and freeships based on the budgetary provisions.
- b. The Nalbari Commerce College administration will collaborate with the relevant government departments to ensure smooth implementation and timely disbursement of funds.

### **12. Final Authority**

- a. The final decision on the allocation of scholarships and freeships rests with the Government of Assam, in consultation with Nalbari Commerce College.
- b. Any modifications or updates to the policy will be communicated to students promptly.

  
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