

REPORT

ACADEMIC AND ADMINISTRATIVE AUDIT

2018 - 2023



NALBARI COMMERCE COLLEGE

(Affiliated to Gauhati University)

Nalbari, Assam : : India

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT NALBARI COMMERCE COLLEGE

Introductory note from the Auditors

This report is prepared by the following members on getting a request from the Nalbari Commerce College, Nalbari authority to audit academic activities carried out in the College during the academic session 2018-2023. Both the auditors submitted the Academic and Administrative Audit Report of the college based on their earlier data and by physical verification and interactions, prepared by us based on the facts received from the academic departments and administration of the college during our visit to the college on the below-mentioned date. The IQAC Coordinator supported and facilitated us during our visits to the departments followed by departmental presentations. All the academic departments presented their departmental profiles in PPT formats demonstrating their academic and co-curricular activities during their presentations in the conference rooms where the Principal and the IQAC Coordinator were also present.

On the basis of the report received, checking at the individual department, office and also from the interactions with the presenting teams of each department whatever found is presented in facts and figures.

We solemnly declare that the report has no facts which lessen the reputation of the college.

Members of the Academic Audit Team

PROF. BHABEN TANTI

PROF. PRASANTA KUMAR SAIKIA

Visit Date: 29-04-2023

Session: 2018-2023

---::: Visit Schedule :::---

Members of the AAA	Time	Agenda	Venue
Prof. Bhaben Tanti & Prof. Prasanta Kumar Saikia	10.00 am	Academic & Administrative Audit for the Session 2018-23	Conference Room, Nalbari Commerce College
Principal, Nalbari Commerce College	10.15 am	About the College	Conference Room
Departmental Interaction & HoD's Presentation			
HOD, Department of Accountancy	11.00 am	Departmental Presentation	Conference Room
HOD, Department of Management	11.30 am	Departmental Presentation	Conference Room
HOD, Department of Finance	11.45 am	Departmental Presentation	Conference Room
HOD, Department of Economics	12.00 am	Departmental Presentation	Conference Room
HOD, Department of Mathematics & Statistics	12.15 pm	Departmental Presentation	Conference Room
HOD, Department of English	12.20 pm	Departmental Presentation	Conference Room
HOD, Department of Assamese	12.25 pm	Departmental Presentation	Conference Room
HOD, Department of Information Technology	12.30 pm	Departmental Presentation	Conference Room
HOD, Department of B.Voc. IT	12.35 pm	Departmental Presentation	Conference Room
HOD, Department of B.Voc. RM & IT	12.40 pm	Departmental Presentation	Conference Room
HOD, Department of Sociology	12.45 pm	Departmental Presentation	Conference Room
HOD, Department of Education	12.50 pm	Departmental Presentation	Conference Room
HOD, Department of Political Science	12.55 pm	Departmental Presentation	Conference Room
HOD, Department of English (Arts)	01.00 pm	Departmental Presentation	Conference Room
HOD, Department of Assamese (Arts)	01.05 pm	Departmental Presentation	Conference Room
Exit Meeting	3.30 pm	Interaction with the College authority, faculty members and office staff by	Conference Room

Profile of the Nalbari Commerce College

Brief introduction of the College

Nalbari Commerce College, Nalbari, is a premier co-educational institution of higher education primarily imparting education in commerce. Experiencing the vacuum and realizing the urgent need of such an institution, a good number of personalities from different walks of lives comprising of educationists and intellectuals, social workers, thinkers, businessmen had made a drive to establish Nalbari Commerce College in the late eighties of the past century. The pioneering zeal and endeavour of those learned persons gave birth to the college on 18 August, 1979. It is located in the southern part of the district head quarter and at a distance of about 72 km from the state capital.

Started as a single faculty commerce college affiliated to Gauhati University, the college came under deficit Grants-in-Aid system in 1992 and then in 2005 the college was provincialized by the Govt. of Assam as per provisions of Assam College Employees (Provincialization) Act, 2005. The college celebrated its Silver Jubilee in 2009, a few years late than its actual time due to some constraints. The college was assessed and accredited (1st Cycle) by the National Assessment and Accreditation Council (NAAC) in 2004 with 'C+' Grade. But in 2016, the college was reaccredited with 'A' Grade (CGPA 3.10) by NAAC in its assessment and accreditation of the college for the 2nd Cycle.

Initially, the college started Pre-University Course in commerce stream under Gauhati University and then in 1984, it started Bachelor of Commerce (B.Com.) Programme under the same university offering Major in Accountancy, Management and Finance. Then from the Academic Session 2015-2016, the college started Master of Commerce (M.Com.) Programme after obtaining necessary permission from Gauhati University.

Present Status of the College

In 2017 the Govt. of Assam selected Nalbari Commerce College, Nalbari along with four other colleges of the state and granted financial assistance for introducing Bachelor of Vocational Education in Information Technology under Gauhati University in regular mode which was introduced from the Academic Session 2017-2018. The objective of the course is to induce skill based knowledge in order to promote self-dependency and employability.

As per direction of the Directorate of Higher Education, Assam the college decided to start Arts Stream from the Academic Session 2017-2018 offering Higher Secondary Course in Arts Stream under Assam Higher Secondary Education Council, Guwahati and Bachelor of Arts (B.A.) under Gauhati University, Guwahati and accordingly the decision was implemented from 2017-2018.

It is a matter of pride that the college has also been sanctioned grants for introducing Bachelor of Vocation (B.Voc.) Programme in Retail Management by University Grants Commission, New Delhi recently with an objective of producing skilled human resource to fit into the present job situations in retail sector. Accordingly, the college has decided to start the Programme from the Academic Session 2019-2020 and in this regard the college has arranged all necessary infrastructure and human resource for implementing the course.

Moreover, the college also provides opportunity to learn certain short-term computer courses as well as certain vocational courses on self-finance mode so that the students can accommodate themselves in the current job market immediately after completion of their graduation.

The college has been offering various PG and UG programs parallelly in distance mode under Krishna Kanta Handiqui State Open University (KKHSOU), Assam and Gauhati University Centre of Distance and Online Education (GUCODE). There is also a Study Centre of Assam State Open Schooling (ASOS) under Assam Higher Secondary Education Council (AHSEC) where learners can pursue Higher Secondary education in Arts and Commerce streams.

INFRASTRUCTURE FACILITIES OF THE COLLEGE

Facilities	2022-23	2021-22	2020-21	2019-20	2018-19
Campus Facility					
Campus area	6889 sq. mtr.	6889 sq. mtr.	6889 sq. mtr.	6889 sq. mtr.	6889 sq. mtr.
Class rooms	20	20	20	20	18
Classrooms with Wi-Fi	01	01	01	01	01
Laboratories	01	01	01	01	01
Seminar Halls	02	02	02	02	02
Meeting room	01	01	01	01	01
Classrooms with smart board	01	01	01	01	01
Language Lab	Nil	Nil	Nil	Nil	Nil
Water Supply Plant	Yes	Yes	Yes	Yes	Yes
Parking place	Yes	Yes	Yes	Yes	Yes
Teachers' Common Room	02	02	02	02	02
Museum	Nil	Nil	Nil	Nil	Nil
Boy's Common Room	01	01	01	01	01
Girl's Common Room	01	01	01	01	01
College Canteen	01	01	01	01	01
Solar power Unit	Nil	Nil	Nil	Nil	Nil
Boundary wall	Yes	Yes	Yes	Yes	Yes
Value of equipments purchased during the year (Rs. Lakh)	-	2.15	25.00	1.20	2.50
IT Infrastructure					
Total Computer	88	88	81	50	41
Students Browsing Centre	01	01	01	01	01
Computer lab	01	01	01	01	01
Sports Facility					
Foot ball/ Cricket/ outdoor sports Ground	Nil	Nil	Nil	Nil	Nil
Badminton Court	01	01	01	01	01
Gymnasium Hall	Nil	Nil	Nil	Nil	Nil
Volleyball Court	01	01	01	01	01
Xerox Centre	01	01	01	01	01
Women Hostel	01	01	01	01	01
Indoor Sports Complex	01	01	01	01	01
Distance Education Centre (Study Centre of KKH State Open University, IDOL, GU and ASOS, AHSEC)	01	01	01	01	01

Academic Strength

Name of the Department	UG/ PG	Number of Teachers	No. of Students		Seat Capacity		No. of Value Added/ Certificate Courses offered
			UG	PG	UG (H)	PG	
Department of Accountancy	Both UG & PG	5	814	67	300/ Sem	50/ Sem	2
Department of Management	Both UG & PG	5	814	67	300/ Sem	50/ Sem	1
Department of Finance	Both UG & PG	3	814	67	300/ Sem	50/ Sem	2
Department of Economics	Both UG & PG	2	814	67	300/ Sem	50/ Sem	-
Department of Mathematics & Statistics	Both UG & PG	2	814	67	300/ Sem	50/ Sem	-
Department of English	UG	2	238	Nil	300/ Sem	-	1
Department of Assamese	UG	3	238	Nil	300/ Sem	-	-
Department of Information Technology	UG	1	218	Nil	300/ Sem	-	-
Department of B.Voc. IT	UG	2	39		20/ Sem	-	4
Department of B.Voc. RM & IT	UG	2	31		50/ Sem	-	-
Department of Sociology (Honors)	UG	2	37		30/ Sem	-	-
Department of Education	UG	2	26		70/ Sem	-	-
Department of Political Science	UG	2	23		70/ Sem	-	-
Department of English (Arts)	UG	1	57		70/ Sem	-	-
Department of Assamese (Arts) Honors	UG	2	04		30/ Sem	-	-

Methodology of Audit

The inputs received from the departments as per the proforma (Annexure-1) have been validated from the supporting documents, interaction with the Head of the Department, and visits to the departments.

Observations

a) Curricular Aspects

Nalbari Commerce College, Nalbari is affiliated with Gauhati University. The College follows the curriculum developed by Gauhati University. For effective delivery of curriculum, the departments are maintaining lesson plans and course progress records. Departments follow the academic calendar of Gauhati University and the college has its own in alignment with Gauhati University's calendar. However, no any Add-on/ Certificate programmes are conducted by any departments during the assessment period.

b) Teaching learning aspects

Assessment of learning levels to identify slow and advanced learners is carried out through sessional examination, seminars, and assignments. Though the College follows students' centric learning method for effective curriculum delivery, however, a detailed unit-wise plan for experiential and participative learning needs to be maintained for enhancing the learning experiences of the students. The College maintains a mentoring system. But documentation of the mentoring system is not adequate. All the departments conduct internal examinations as per the requirement of the affiliating University. The College may incorporate more different modes for continuous internal evaluation. Program Outcomes, Program Specific Outcomes, and Course Outcomes are described in the syllabus. Evaluation of the attainment of the learning outcomes to be evaluated properly.

c) Research, Innovation, and Extension

The college has recently started various research activities. However, the overall research culture in the College needs to be strengthened. Several departments are conducting very effective extension activities. The involvement of the students in those activities should be encouraged.

d) Infrastructure

The College has adequate infrastructure facilities for all academic and other extracurricular activities. The indoor and outdoor play area is adequate. The library and IT facilities need to be improved including increased internet bandwidth.

Student Support and Progression

Several Departments conduct capacity-building and skill enhancement activities for the students. The placement of the students and progression to higher education is encouraging. Students need more encouragement for participation in extra-curricular activities.

e) Professional Development Activities

A few teachers have participated in FDP. But more teachers need to be participated in FDPs.

SWOC Analysis

Strength of the Institution

The strengths of the college, as identified by it, are furnished below criterion-wise:

Curricular Aspects:

- The college offers PG Course in Commerce.
- The college offers vocational education. The college offers Bachelor of Vocation (B.Voc.) in Information Technology (Software Development) under Gauhati University.
- The college offers Job Oriented NECB 2.0 Courses under National Institute of Electronics and Information Technology, Guwahati. The college also offers job-oriented Courses under 'Skill Hub Initiative' under Pradhan Mantri Kaushal Vikash Yojana 4.0 (PMKVY 4.0).
- The college offers major in Accountancy, Management and Finance of B.Com. Program and Assamese and Sociology of B.A. Program.
- The college offers the opportunity for skill development of students by offering short-term add-on courses in Insurance, Taxation, Share and Stock Training, and Entrepreneurship along with some short-term computer courses simultaneously with UG and PG courses.
- For improving students' communication skill, the Department of English organizes certificate course in Communicative Skill Development for the intending students.
- Besides the regular UG and PG courses, the college also offers UG, PG and PG Diploma courses through distance mode under Krishna Kanta Handiqui State Open University (KKHSOU), Gauhati University Centre of Distance and Online Education (GUCODE) and Assam and Institute of Distance and Open Learning (IDOL), Gauhati University.

Teaching-Learning and Evaluation:

- The college has an Admission Committee which makes wide publicity of its admission process through its website, prospectus and notification in leading newspapers and maintains transparency in the whole process.
- The college arranges bridge course for the students coming from other streams viz. Arts and Science.
- Subject-wise Remedial Coaching is offered to those students who fail in an examination.
- Tutorial classes are arranged after the normal class hours.
- The faculty members prepare their teaching plans and maintains teachers' diary which are monitored by the IQAC in order to check the progress.
- Besides the traditional lecture mode of teaching, teachers supplement their teaching with seminars, group discussion, use of internet, audio- visual aids etc.
- Teachers provide teaching through whatsapp groups.
- The college authority encourages the teachers to participate in different OCs/RCs/STCs, Seminars, Workshops, Training programmes etc. so that their knowledge can be kept updated.
- The college strictly follows the evaluation system adopted by the affiliating university. For assessing a student, the college holds sessional examinations, group discussions, seminars, etc. as per university rules. Besides, a student is also assessed on the basis of holistic behaviour of the student.

Research, Consultancy and Extension:

- The teachers are encouraged to pursue research activities. It is a matter of satisfaction that 05 faculty members have been awarded M.Phil. and 06 faculty members have been awarded Ph.D. degrees by different universities and other 04 have been involving in active research for obtaining Ph.D. degree. Moreover, 09 MRPs have already been completed by the faculty members and presently 01 MRP is being conducted.
- The college provides Research Grant of Rs. 40000/- to one faculty member every year to carry out Minor Research Project. Presently Dr.

Uddipana Gogoi, Assistant Professor, Department of Finance has been doing the MRP.

- In-house research projects by students under teachers' guidance are encouraged.
- Departments organize seminars, group discussions etc. in order to inculcate the research culture among students.
- Departments organize state/national level seminars from time to time. Till now the departments have organized 01 State Level Seminar and 10 National Level Seminars sponsored by NAAC, ICSSR and UGC.
- Teachers participate in workshops, seminars, conferences organized by other organizations and present research papers in their relevant subjects which enhance their competence level.
- A good number of research papers written by the teachers have been published in seminar proceedings, national and international journals.
- The college has been organizing various extension activities on environment, adult education, blood donation, health awareness etc. for the welfare of the students and the community through the various committees, units and cells of the college.
- The college has taken part in Unnat Bharat Abhiyan launched by Govt. of India and accordingly the college has adopted 5 villages viz. Karia, Janigog, Mugkuchi, Terechia and Digheli and various activities are being conducted from time to time.
- The teachers of the college have been writing books on their respective subjects. Till now more than 50 books have been published by national level publishers.
- The college has an Information & Career Guidance Cell. The cell organizes Career Counseling Programmes from time to time and for this, experts are invited. Besides, teachers of the college provide career counseling to students as well as outsiders on free basis. In this regard, register is maintained regularly.

Infrastructure and Learning Resources:

- The college has total 19 classrooms and out of them 6 classrooms is equipped with projectors.
- There is 01 Conference Hall having 120 seating capacity equipped with projector, laptop, green board and other audio-visual facilities.
- There is one mini Conference Hall for arranging meetings of Teaching/Non-teaching staff, Students' Union Body, Governing Body of the college and others.
- There is 01 Computer Laboratory having 56 numbers of computers.
- The college has a central library, with well-stock of text books, references and sufficient numbers of journals, magazines, newspapers etc. The central library has one Digital Section having 12 computers for accessing digital materials and the computers are WiFi connected. The students can also access to N-List Programmes provided by INFLIBNET Centre. There is also a Book Bank attached with the central library. Internet and reprographic facilities are also available in the central library.
- All the departments have 01 departmental library each.
- There is 01 Digital Printer cum Photocopier accessible for all the teaching and office staff.
- The college has provided separate building (RCC 1st Floor, 1240 sq.ft.) for the Study Centres of Krishna Kanta Handiqui State Open University, Assam and Assam State Open School under Assam Higher Secondary Education Council, Assam.
- The college has been publishing an annual students' magazine.
- The college has a Women Hostel where 33 boarders can be accommodated.
- The college has 01 canteen having separate seating arrangement for teachers and students.
- The college has one Sports Complex constructed with the UGC grants measuring 2555 sq. ft. which provides necessary indoor and outdoor sports items like Table Tennis, Carom and Badminton.
- The college has one Volleyball Court in the main campus.

- For public speaking such as holding of meetings, seminars, workshops, lecture programmes, training programmes etc., the college can provide adequate space, sitting arrangement, sound system, light, LCD projector, public address system and other necessary facilities.
- There is one Health Centre in the college. Doctors attend the centre on part-time basis for health check-up of students. Free community health check-up programmes are also arranged by the college from time to time. Besides, health awareness programmes are also organized by the various units/cells of the college.
- In order to ensure security, the main campus of the college measuring 1.3 acre is surrounded by 7 feet tall brick wall. 01 night chowkidar has been appointed on contractual basis to guard the campus during the night hours. 35 CCTV cameras have been installed at different locations of the college mainly to ensure security. The Women Hostel of the college is located inside the college campus. Hence, the security measures adopted for the college also cover the security of the Women Hostel. The residence of the Hostel Warden is in the ground floor of the hostel building and this has ensured security of the hostel boarders to a large extent.

Student Support and Progression:

- The college publishes an updated prospectus every year in the beginning of the academic session. The prospectus provides all the necessary academic and administrative information
- Scholarships from Government are availed by the students of SC, ST and OBC communities. Economically weaker students are also given benefits like fee waiver, free books etc.
- The college has a unit of National Cadet Corps (NCC) under 50 Assam Air Sqn NCC Unit, Guwahati having 50 vacancies. Cadets are enrolled from UG programs.
- There is a National Service Scheme (NSS) Cell in the college. Volunteers are engaged in different social activities.
- Students participating in different events are encouraged by extending different facilities and financial assistance.

- There is Health Centre in the college. First aid box is available in the college for emergencies. In case of emergencies, the patient is taken to the Civil Hospital or local nursing homes. Health Camps are organized for health checkups for students. Financial assistance is provided to poor students if and when necessary.
- Communicative skill development course is conducted by English department of the college in order to develop the communicative skill of the students.
- The slow learners are provided extra classes/remedial classes as per the requirement.
- The College publishes a magazine where articles on different aspects by the students as well as by teachers and by non-teaching staff are published. The magazine serves as a platform for the young writers.
- The Information & Career Guidance Cell and Extension Activity Cell of the college arrange counseling classes with the help of experts in order to guide the students for selecting the right career.
- The institution has a Students' Grievance Redressal Cell to solve various problems faced by the students.
- The college has a committee for prevention of sexual harassment to look after such issues.
- There is an Anti-Ragging Committee to ensure ragging-free environment.
- WiFi Internet facility is available for teachers as well as students.
- Add-on vocational courses in computer application, insurance, taxation, share and stock training and entrepreneurship are offered.
- Annual Sports and Cultural events are organized to find out students' talents.
- Economically poor students are given admission opportunity on installment basis.
- The college offers some awards and the awards are sponsored by faculty members of the college. The awards are Best Graduate Award (Sponsored by Dr. N. Kalita), Best Reader Award (Sponsored by Librarian), Student of the Year Award (Sponsored by M.K. Kalita), Best Entrepreneur Award

(Sponsored by B.B. Das), Best Social Worker Award (Sponsored by KC Barman, Retired Faculty)

- Book Bank facility is extended to students coming from poor economic background.
- Financial assistance is given from the institution to poor needy students on application.
- Financial support is offered to students participating in sports and cultural competitions at the state and at the national level.
- The college has the provision of offering remedial classes to the students who are at risk of failure or dropout. Moreover, the faculty members render personal assistance to the academically weaker students if they seek for.
- In order to strengthen student support and progression, the college started PG in Commerce (M.Com) through regular mode under Gauhati University from the session 2015-16 having intake capacity of 50 students.
- The college has study centres of KK Handiqui State Open University and Gauhati University Centre of Distance of Online Education where students can pursue higher education in through distance mode.
- About 55% of graduates of the college join Master Degree Programmes. Regarding establishment, it is assumed that almost 60% pass out students become entrepreneur or self-employed and 40% get jobs in private or government organizations.

Governance, Leadership and Management:

- The Governing Body of the college is the apex authority in connection with the internal matters of the college. The Body is the prime authority to formulate all the policies regarding the management and development of the college.
- The Principal makes decisions regarding ensuring the policy statements and action plans for fulfillment of the missions with proper suggestions from the stakeholders of the college.

- The Principal, being the executing authority, himself monitors the policies and plans for their effective materialization and improvement from time to time.
- The Governing Body empowers the Principal and committees to monitor the efficient utilization of the financial resources of the college. For each of the matters the Governing Body approves the budgeted amount.
- In the context of salary head, annual budget is prepared for submission to Director of Higher Education, Assam. The expenditure under salary head is audited by the government auditors.
- For all other expenditure including, there is provision of internal audit.
- Financial matters are also constantly monitored by Construction Committee, Purchase Committee, Planning Board, Library Purchased Committee etc.
- Leadership is decentralized. The HoDs are empowered to distribute syllabus among the teachers. The faculties are incorporated in various committees so as to patronize the Principal in academic activities. Two teachers' nominees represent the governing body to place the problems faced by the teachers and also to help the governing body in determining the plans and policies for the institution.
- The departments are given autonomy in management of classes, organizing departmental seminars/ workshops, holding group discussions etc.
- Teachers are allowed to involve in research activities and to participate in various academic activities like seminars, workshops, RCs, OCs, STCs etc. for enhancing their competence for the benefit of the students.
- The IQAC of the college suggests different policies, particularly for the academic growth of the institution to the Governing Body of the college and helps in implementing them with due support from various committees, units and cells.
- The college adopts teachers' performance appraisal system which is implemented by the IQAC and based on the report submitted by the IQAC, teachers are entrusted with various developmental activities of their personalities as well as of the institution.

- Performance appraisal forms are also supplied by the Director of Higher Education, Assam. The primary information is filled in by the concerned teachers and the performance related points are filled in by the authority and subsequently the forms are submitted to DHE, Assam.
- The college follows internal as well as external (Govt.) audit mechanism. All expenditures are made based on an annual budget with due approval of the G.B.

Innovation and Best Practices:

- Provision of PG in Commerce.
- Introduction of Vocational education.
- Add-on courses in Taxation, Insurance, Entrepreneurship, Share, Stock Training and computer.
- Provision of Women Hostel.
- Wi-Fi internet facility to students and faculty members.
- Provision of power generators for non-stop power supply.
- Installation of CC Cameras in various locations of the college.
- Access to N-list programmes in the central library.
- Formation of Anti Ragging Cell to ensure ragging-free environment.
- Implementation of Anti-Ragging Undertaking as per UGC direction.
- Formation of Study Circle for extension activities.
- Research and Development Cell for promoting research culture.
- Formation of Committee for Prevention from Sexual Harassment.

Weakness of the institute

The major weaknesses of the college are:

- The college has been suffering from the shortage of land. It has got only 1.3 acre land where there is no further chance of extension of the existing area.
- The college has been suffering from the shortage of permanent teaching posts. There are only 14 permanent teaching posts where departments

like Assamese, English, Mathematics and Statistics and Information Technology have only 01 post respectively. The department of Finance which offers major to maximum students at the UG level has only 02 permanent posts.

- In the colleges of Assam, there is no provision of appointing Physical Instructors, Music and Dance Teachers, which has imposed a hindrance in developing these extra-curricular qualities among the students.
- The college has not been able to provide sufficient fund for departmental research projects.
- The college has not been able to provide placement service to the pass out students.
- The college does not have a Gymnasium for the students.
- Due to shortage of land, the college does not have a playground.
- Though the college has a Women Hostel, it does not have a Boys' Hostel.

Opportunities

Following are the different aspects in which the college has many opportunities to grow more:

- The college can submit proposal to Govt. of Assam for infrastructural development in order to divide the large classes into sections for effective teaching-learning.
- The college can place proposal to the Govt. of Assam for sanctioning more permanent teaching and non-teaching posts.
- The college can acquire land in neighbouring areas for playground and Boys' Hostel.
- The college can organize more National level seminars or workshops in the coming future.
- The teachers can undertake Minor/Major Research Projects as almost all the faculty members have completed at least one Minor Research Project.
- The college campus has Wi-Fi internet connectivity. So, the college can make provision for online teaching-learning with due linkage with external organizations.

- The college can open some more job-oriented courses for the students in order to enhance job opportunity after completion of graduation.
- The college can organize more extension activities for the students and community on issues like climate change, pollution, inclusion, health awareness, women rights, child labour, human rights etc.

Challenges



The following factors will pose as the challenges in achieving the desired goals by the college:

- The college will have to challenge the scarcity of permanent teaching and non-teaching posts until the Govt. of Assam sanctions additional posts.
- The college will have to challenge the scarcity of fund in order to purchase land.
- The college will have to challenge the problem of creating linkage with industries/companies/govt. organizations in order to provide placement services to the graduates.
- The college will have to challenge the students' economic crisis after offering job-oriented courses in self-financing mode as a large number of the students belong to economically backward families.
- The college will have to challenge the land crisis for providing hostel facility to the male students.
- The college will have to challenge the fund crisis in order to establish gymnasium, swimming pool etc. as well as to provide adequate sports facilities to the students due to lack of necessary land and infrastructure facilities.

Recommendations

- Adequate ICT enabled class room facility may be made available to the academic department.
- For effective delivery of curriculum, the course file of Academic departments should be assessed by IQAC.
- A centre for local culture and tradition along with a museum may be set up based on the culture and tradition of greater Nalbari area.
- Few more Add-on vocational courses/ certificate course may be initiated.
- A language lab may be set up.
- Research culture needs much improvement and interdisciplinary research to be initiated.
- More departments and students should be involved in the extension activities.
- More teachers should be participating in the FIP/FDP programmes.
- Proper documentation is required for all activities.
- Best practices of individual departments should be identified and need to be institutionalized.

Signature of the Members

Name of the Members of the Audit	Signature
Dr. Bhaben Tanti Professor & Head, Department of Botany Director, IQAC Director, Research and Development Cell Gauhati University	 DR. BHABEN TANTI Professor Department of Botany Gauhati University Guwahati-781014, Assam (INDIA)
Dr. Prasanta Kumar Saikia Professor Department of Zoology Gauhati University	 Professor Department of zoology Gauhati University