

**IQAC MEETING PROCEEDINGS
AND
ACTION TAKEN REPORT**

Academic Session: 2022-2023



NALBARI COMMERCE COLLEGE

P.O.: CHOWKBAZAR, DIST: NALBARI, PIN- 781334

Website: www.nccnalbari.in, E-mail: principalncccollege1979@gmail.com

Meeting of the IQAC, Nalbari Commerce College

Date: 12 Oct, 2022

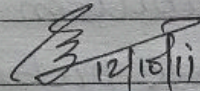
Time: 2-30 pm


Venue: Conference Room

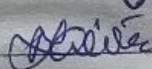
Agenda:


1. President takes chair
2. Objectives of the meeting
3. Principal's speech
4. Discussion regarding preparation for 3rd cycle of NAAC assessment
5. Any other
6. President's speech


Signature:

1. Basanta Kalita  12/10/22

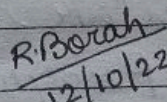
2. Bibhuti Bhuyan Das 

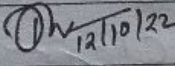
3. Nupur Kalita 

4. Kabin Sarma  12/10/22

5. Kanak Ch. Barman 

12/10/22

6. Rimakhi Borah  12/10/22

7. Dipankar Das  12/10/22

A meeting of The IQAC of Nalbari Commerce College is held today the 12 October 2022 at 1:30 pm in the conference room. The meeting is presided over by Principal Dr. Basanta Kalita. The objectives of the meeting are explained by IQAC co-ordinator Manoj Kumar Kalita.

Discussing the 4th agenda of the meeting, IQAC Coordinator explains the seven criterion for NAAC Assessment and highlights the various components which are observed during assessment as follows -

Part-A:

- ✓ Fund : Central/state/other
- ✓ Fund for IQAC
- ✓ Academic Calendar
- ✓ IQAC Contribution :
 - * Book publication
 - * Seminar
 - * Online Competitions (Azadi Ka...)
 - * Webinar
 - * e-Resource Centre

Part-B: Curricular Aspects

- ✓ Diksharambha Program
- ✓ Master Routine
- ✓ Departmental Class Routine
- ✓ Guest Lecture
- ✓ Departmental Library
- ✓ Add on/Certificate Program
- ✓ Courses that include experimental learning through Project Work / field study / internship
- ✓ Feedback on syllabus and its transaction at the institution from students, teacher, alumni, employee

Part C: Teaching, Learning and Evaluation

- ✓ Advance and slow learners
- ✓ Best Graduate
- ✓ Best Reader
- ✓ Student of The Year
- ✓ Award/grant for poor meritorious students
- ✓ Experimental/ Participatory Learning
 - * Departmental Workshop
 - * Group Discussion
 - * Projects
 - * Industrial Visit
 - * Assignments
- ✓ ICT Tools
 - * E-Resource Centre
 - * Online Internal Examination
 - * Whatsapp group, Facebook Page
 - * Digital Library
- ✓ Mentor system
- ✓ Evaluation Reform
- ✓ Grievances regarding internal examination
- ✓ SSS (Self-designed questionnaire)

Part D: Research, Innovation, Extension

- ✓ Resource mobilization for research
- ✓ Department having research projects funded by Govt, NGO, etc.
- ✓ Seminar, Conference, Workshop
- ✓ Paper publication by teachers
- ✓ Book published by teachers
- ✓ Extension Activities
 - * Blood donation
 - * Swachata Abhiyan
 - * Medical camp
 - * Plantation
 - * Awareness camp

- ✓ Community Service
 - * Lakhi Puja
 - * Mahila Bihu
- ✓ Collaboration / Linkage
 - * Faculty Exchange
 - * Student Exchange
 - * Field Trip
 - * Research
 - * On Job Training
- ✓ MoUs
 - * NSA, Nalbari
 - * IIE
 - * Amtron

Part E: Infrastructure and Learning Resources

- ✓ Physical Facility
 - * Health Centre
 - * Union Body office
 - * Sports facility
 - * Yoga Centre
 - * Basket Ball Court
 - * Classroom with ICT-enabled facilities
- ✓ Library
 - * Automation (ILMS)
 - * Subscription
 - * Library users
- ✓ WiFi in the campus

Part F: Student Support and Progression

- ✓ Scholarship by Govt / institution
- ✓ Freshship by Govt / institution
- ✓ Soft Skill
- ✓ Yoga
- ✓ Life Skill
- ✓ Health and Hygiene

✓ ICT

- ✓ Guidance for Comparative Examination
- ✓ Career Counselling
- ✓ Students' Circumance
- ✓ Students' Placement
- ✓ Students' Possessing Higher Education
- ✓ Students received Award
- ✓ Students qualified GATE, NET etc.
- ✓ Alumni Registration
- ✓ Alumni Contribution

Part G: Governance, Leadership and Management

- ✓ Decentralization and participative management
- ✓ Implementation of e-governance
- ✓ Welfare measures for staff

* Day Care Centre

* First-Aids

* GIS, PF, NPS, Mutual Benefit Fund

- ✓ Faculty support (financial) for attending program
- ✓ Faculty Development Program
- ✓ Attending FDP, Workshop etc.
- ✓ Performance Appraisal System
- ✓ Internal / External Audit
- ✓ Fund received

Part-H: Institutional Values and Best Practice

- ✓ Measure for gender equality
- ✓ Energy conservation measure
- ✓ Strategy for managing degradable and non-degradable waste, solid waste, liquid waste
- ✓ Rain water harvesting
- ✓ Green campus initiative
- ✓ Quality Audit of environment
- ✓ Quality Audit of energy
- ✓ Disabled friendly environment

✓ Display board

✓ Signboard

✓ Code of Conduct for Teacher, student

✓ Organizing commemorative days, events, festivals etc.

✓

Best Practice:

* Paper-free Communication

After a detail discussion of the various aspects
The meeting resolves the following resolution

Resolution No. 1: The meeting of the IQAC, Nalbari Commerce College resolves that the following sub-committees be constituted for preparation of the Self-Study Report for 3rd Cycle of NAAC Assessment

✓ Curricular Aspects:

Dr. Nupur Kalita

Dr. Kabin Sarma

Gitumani Baishya

Bibha Das

✓ Teaching Learning & Evaluation

Manoj Kumar Kalita

Dr. Rimakhi Borah

Priyank Swargiary

Chinkumoni Adhikari

✓ Research, Innovation & Extension

Bibhuti Bhushan Das

Dr. Uddipana Gogoi

Md. Saidul Islam

Jupitara Datta

✓ Infrastructure and Learning Resources

Bibha Das

Dipankar Das

Dhritiraj Barman

Manoj Kumar Kalita

✓ Student Support and Progression

Dr. Ruplekha Thakuria Barma

Bhaggashree Das

Rupak Barman

Tapash Chakraborty

✓ Governance, Leadership and Management

Manoj Kumar Kalita

Dr. Devajit Mahanta

Bibhuti Bhuyan Das

Dr. Nupur Kalita

✓ Institutional Values and Best Practice

Bibhuti Bhuyan Das

Mercy Englipi

Pranabjyoti Sarma

Himashree Majumdar

In the meeting, the members stated that the college should provide some awards like Best Graduate Award, Student of the Year Award etc. to encourage students. In this regard, following awards have been announced by some members of the IQAC as mentioned below from the Academic Session 2022-23

1/ Dr. Nupur Kalita : Student of the Year Award
(Cash 3000/- + Trophy + Certificate)

2/ Manoj Kumar Kalita : Best Graduate Award
(Cash 5000/- + Trophy + Certificate)

3/ ~~Bibha~~ Ch. Barman : Best Social Worker Award
(Cash 3000/- + Trophy + Certificate)

4/ Bibhuti Bhuyan Das : Best Entrepreneur Award
(Trophy + Certificate + Gifts)

5/ Dipankar Das : Bimal Ch. Das Memorial Best Reader Award
(Cash 3000 + Trophy + Certificate)

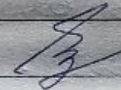
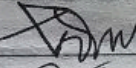
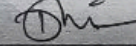
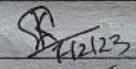
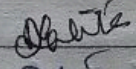
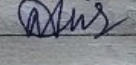
Now, Principal Dr. Basanta Kalita says that assessment is a long process and for this we need to do homework. Therefore, he requests all the committees constituted today to work sincerely so that the assessment of the college for the 3rd cycle is done smoothly and successfully. He also requests IQAC coordinator to monitor and to expedite the works of all the sub-committees. He states that as the college was accredited with A grade in the 2nd cycle, therefore the 3rd cycle assessment would be challenging for the college. Hence, he requests everyone to cooperate in the assessment works. He thanks everyone for attending the meeting and declares closing of the meeting.

Meeting of the IQAC
Nalbari Commerce College
Nalbari, Assam
Date: 07 Feb, 2023
Time: 1:30 PM.

Agenda:

1. Principal takes chair
2. Objectives of the meeting
3. Preparation for 3rd cycle assessment
4. Others

Signature:

- | | |
|---|---------------------|
| 1)  7/2/23 | Dr. Basanta Kalita |
| 2) B.D. Das | Bibha Das |
| 3) R. Borah
7/2/23 | Dr. Rimakhi Borah |
| 4)  | Bibhutu Bhushan Das |
| 5)  | Dipankar Das |
| 6)  7/2/23 | Dr. Kabin Sarma |
| 7)  | Nupur Kalita |
| 8)  | Manoj Kumar Kalita |

A meeting of the IQAC of Nalbari Commerce College is held today the 7th February, 23 at 1:30 pm in the Principal's chamber. The meeting is presided over by Principal Dr. Basanta Kalita. The meeting is held to discuss on the preparation for NAAC assessment of the college for the 3rd cycle. The objectives of the meeting are explained by

IQAC Co-ordinator Mangi Kumar Kalita.

Discussing the agenda, Prof Bibhuti Bhuyan Das states the following points -

- ✓ 3rd Cycle NAAC Assessment be done in April, 2024.
- ✓ Cells of the college should be informed about NAAC Assessment. Each and every person of the college should also be aware of NAAC assessment including students.
- ✓ A plan of action should be prepared for facing NAAC assessment covering all cells.
- ✓ Adequate fund should be released by Principal for execution of the plan.
- ✓ Mentoring system must be continued.
- ✓ Orientation program for civil service examination should be arranged for the final year students.
- ✓ College authority should be very strict in monitoring and ensuring students' attendance in the classes in order to ensure quality teaching and learning.

In his speech Principal, Dr. Basanta Kalita states as follows -

- ✓ Assessment must be done towards the end of 2023 itself.
- ✓ The IQAC should make a plan of action for preparation for NAAC assessment and be must be apprised about that.
- ✓ The college is a small college and therefore data collection is very easy.
- ✓ Institutions' Innovation Council (IIC) should focus on organizing more events related to the objectives of IIC launched by Ministry of HRD.

- ✓ The NSS and NCC unit of the college should continue extension activities for the disadvantage people.
- ✓ A MoU should be signed with Nalbari Municipal Board so as to manage the solid waste.
- ✓ Drainage system will be executed in order to manage the liquid waste of the college.
- ✓ Highest weightage is given to best practices in NAAC assessment. Use of E-Classroom may be a best practice among others.
- ✓ Every department should introduce add on courses to enhance the employability of students.

Dipankar Das, Librarian of the college state the following points about the library.

- ✓ College authority should expand the reading section of the central library.
- ✓ A few computers in the digital library are out of work and should be repaired.
- ✓ A few more journals and newspapers need to be made available in the central library.

Dr. Nupur Kalita states the following points in his speech relating to NAAC assessment -

- ✓ Assessment should be conducted in 2024.
- ✓ A museum should be established in order to preserve the local culture of the society.
- ✓ Orphan homes of Nalbari should be provided with books, cloths, free education, cycles, bag, uniform and this should be presented as one best practice.

Manoj Kumar Kalita, IQAC Coordinator raises the necessity of the following matters for NAAC assessment -

- ✓ The Health Centre should be upgraded with some new furniture.
- ✓ Incinerator should be provided in the Women Hostel and Girls' Common Room.
- ✓ All the classrooms of PG Block should be

provided with Projector.

- Gauhati University rules of NC/DC should be applied in the college in order to ensure attendance of students in the classes.
- The college should belicitate Mr. Devajet Barman, ex-student of our college for being honored with Asom Gaurav Award, 2022.

After a threadbare discussion, the meeting adopts the following resolutions -

Resolution No. 1: The Gauhati University rules of NC/DC be implemented in the college in order to ensure students' attendance in the classes with due approval of G.R.

Resolution No. 2: A MOU be signed between Nalbari Commerce College and Nalbari Municipal Board for management of solid waste of the college.

Resolution No. 3: Each and every department of the college be requested to enhance the number of Add on Certificate courses.

Resolution No. 4: Sessional examination for UG and PG classes be held before 30 April, 2023 and students whose attendance is below 75% be debarred from appearing in the sessional examination.

Resolution No. 5: Two incinerators be purchased for the Women Hostel and Girls ~~Hostel~~ common room.

Resolution No. 6: Projectors be installed in the PG classrooms and the smart classroom be well arranged.

Resolution No. 6: The number of Newspapers, magazines and Journals be increased in the central library.

Resolution No. 7: The library reading space be expanded and new furniture be provided in the library.

Finally the President expresses vote of thanks for attending the meeting and declares closing of the meeting.

Meeting of the SSR Preparation Committee
Nalbari Commerce College
Nalbari, Assam

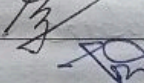
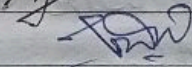
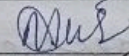
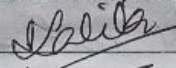
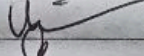

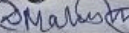
Date: 05 June, 2023

Time: 2:15 pm

Venue: Principal's Chamber

Agenda: Preparation of agenda for New
Academic Session 2023-2024

Signatures

1/ 
2/ 
3/ 
4/ 
5/ 
6/ 
7/ 

A meeting of the SSR Preparation Committee of Nalbari Commerce College, Nalbari is held today the 5th June, 2023 at 2:15 pm in the Chamber of Principal. The meeting is presided over by Principal of the college. The objectives of the meeting are explained by convenor of the Committee Sri Manoj Kumar Kalita, IRAC coordinator.

Principal states the basic aim of the SSR Preparation Committee is to help and assist the Coordinator.

in preparing the SSR of the college for the 300 Cycle of assessment by NAAC. He informs the Committee that as said by Chief Minister, Assam, all higher education institutions must submit SSR for assessment of their respective colleges and universities before December, 2023. Therefore, he urges upon the Committee to prepare for NAAC assessment and to get the SSR ready for submission very soon. The committee also discuss on the necessity of some items in the college for preparation for NAAC assessment. After a thorough discussion on various matters, following resolutions are adopted in the meeting.

Resolution No. 1: The SSR for 300 Cycle NAAC assessment of Nalbari Commerce College be prepared before 31st October, 2023. After that HQA be submitted to NAAC.

Resolution No. 2: The best practices of the college be identified and out of all the best practices, two best practices be selected for presenting to the NAAC and the best practices be prepared as per NAAC format.

Resolution No. 3: Teachers Profile be prepared and uploaded in the college website.

Resolution No. 4: Feedback for the session 2022-2023 be collected from students and other stakeholders be collected and processed for report preparation. The feedback reports be uploaded in the website. Feedback be collected through offline and online mode and a single accumulated report be prepared and published in the website of the college.

Resolution No. 5: All notices and other documents be uploaded in the college website as most of the previously uploaded documents missed during the development of the website.

Resolution No. 6: The mentoring system of the college be continued for the Academic session 2023-2024. Prof. Bhagyashree Das be entrusted with responsibilities to implement the Mentoring system for the current academic session.

Resolution No. 7: The Alumni Cell be registered with Societies Registration Act 1860. The Alumni be approached and requested for voluntary contribution for extension of infrastructural facilities of the college. For this a list of at least 50 alumni be prepared for collection of voluntary contribution. Prof. Bibha Das and Senior Assistant Kailash Haloi be requested to prepare the list of alumni for contribution.

Resolution No. 8: The hostel rules be printed in large size and the same be hung in the hostel premises.

Resolution No. 9: A Students' Grievance Form be prepared and all grievance redressed by the college authority be preserved for future reference.

Resolution No. 10: Class wise whatsapp groups be created and students be provided learning materials through the whatsapp. Besides important information be shared in the groups for the benefits of the students.

Resolution No. 11: Teachers be requested to use Google Classroom app for providing students with online video classes, assignments and notes for providing remedial coaching to the students.

Resolution No. 12 : The departments be asked to decide the names of the wall Magazines of their respective departmental magazine.

Resolution No. 13 : The Conference Proceedings of the National Seminar on Emerging Trends in Higher Education held in June, 2023 be published with ISBN.

Resolution No. 14 : The Research Cell of Nalbari Commerce College be asked to publish a Research Journal with ISSN from the Academic Session 2023-2024. The Research Cell be requested to do the needful in this regard.

Resolution 15 : A Self Defence Program for girl students be organized by the NCC unit of Nalbari Commerce College in the month of June/ July, 2023.

Resolution No. 16 : A Yoga Teacher be appointed for conducting Yoga classes for the students of the college.

Resolution No. 17 : Some gym equipments be provided in the sports Complex in order to provide the students and teachers with the gymnasium facilities in the college. The sports complex be repaired very soon in the greater interest of the students.

Resolution No. 18 : All the research works of teacher and students (PhD Thesis, MPhil Thesis, Minor Research Projects, Research Papers, Students Inhouse Research Projects), Question Papers etc be preserved in the digital library of the college.

Resolution No. 19 : Departments be requested to organize classroom seminars on regular basis on some important topics during routine classes.

Resolution No. 20: Students completing Add on courses be provided with E-Certificates with Barcode. Besides a nominal examination fee be collected from students at the time of filling up of examination forms for examination in the Add on courses.

Resolution No. 21: All extension activities of the college be organized in collaboration with NGO and government departments in order to get weightage during NAAC assessment.

Resolution No. 22: Classes by distinguished alumni of the college be organized for the betterment of the students. Prof. Bibha Das be entrusted with responsibilities to arrange classes by such alumni.

Resolution No. 23: Photographs of prominent alumni along with their biographical information and area of work be displayed in the prominent places of the college.

Finally, the principal of the college expects everyone's support and collaboration so that the college can face NAAC assessment very smoothly and can earn a good grade. He then thanks everyone for their presence and suggestions in various areas for the betterment of the institution and declares closing of the meeting.

AM

NALBARI COMMERCE COLLEGE

Nalbari, Assam


IQAC Meeting

Date: 12 October, 2022

ACTION TAKEN REPORT

The Action Taken Report on IQAC Meeting held on 12th October, 2022 is as follows:

Resolution No.	Action Taken
Resolution No. 1: 7 numbers of Sub-committees be constituted for preparation of Self-Study Report for 3 rd Cycle of NAAC Assessment and the sub-committees be entrusted with responsibility to prepare the SSR.	The sub-committees worked on preparation of the individual criterion assigned to each sub-committee and submitted to IQAC
Resolution No. 2: The members of the teaching staff of the college decided to sponsor awards for students, entrepreneurs and social workers for outstanding performance in their respective fields.	Following Awards were sponsored by the teachers of the colleges: <ol style="list-style-type: none">1. Student of the Year Award, Cash: 3000/- , Trophy & Certificate (Sponsored by Dr. Nupur Kalita, Asstt. Professor, Department of Accountancy)2. Best Graduate Award, Cash: 5000/-, Trophy & Certificate (Sponsored by Manoj Kumar Kalita, Asstt. Professor, Department of English)3. Best Social Worker Award, Cash: 3000/-, Trophy & Certificate (Sponsored by Kanak Ch. Barman, Asstt. Professor, Department of Economics)4. Best Entrepreneur Award, Cash: 3000/-, Trophy & Certificate (Sponsored by Bibhuti Bhusan Das, Asstt. Professor, Department of Management)5. Best Reader Award, Cash 3000, Trophy & Certificate (Sponsored by Dipankar Das, Librarian)


Co-ordinator
Internal Quality Assurance Cell (IQAC)
Nalbari Commerce College
Nalbari, Assam

NALBARI COMMERCE COLLEGE


Nalbari, Assam

IQAC Meeting
Date: 7 February, 2023

ACTION TAKEN REPORT

The Action Taken Report on IQAC Meeting held on 7th February, 2023 is as follows:

Resolution No.	Action Taken
Resolution No. 1: The Gauhati University rules of NC/DC be implemented in the college in order to ensure students' attendance in the classes with approval of the Governing Body	The resolution was executed with approval of the Governing Body. A good impact on students could be seen and each and every student attended classes regularly.
Resolution No. 2: An MoU be signed between Nalbari Commerce College and Nalbari Municipal Board for management of solid waste of the college	This is under process. Application to Nalbari Municipal Board submitted for necessary action.
Resolution No. 3: Departments be requested to enhance the number of Add on certificate courses.	The departments introduced Add on certificate courses. The department of B.Voc. IT introduced Job Oriented NECB 2.0 Courses under National Institute of Electronics and Information Technology, Guwahati.
Resolution No. 4: Sessional examination for UG and PG classes be held before 30 April, 2023 and students whose attendance is below 75% be debarred from appearing the examination.	The resolution was executed. A few students had attendance below 75% in classes and they were debarred from appearing in the sessional examination. But the parents approached the college authority and requested to allow their wards to appear in the examination. Finally, those students were allowed to appear in the exam after submission of written declaration by the parents regarding assurance of attending classes regularly.
Resolution No. 5: Two incinerators be purchased for the Women Hostel and Girls Common Room.	The resolution was executed. Two incinerators were purchased and installed in the Women Hostel and Girls' Common Room.
Resolution No. 6: Projectors be installed in the PG classrooms and Smart Classroom be well arranged.	The resolution was executed.
Resolution No. 7: Number of newspapers, magazine and journals be increased in the Central Library.	The resolution was executed.
Resolution No. 8: Library reading space be expanded and new furniture be provided in the library.	The reading space could not be expanded due to shortage of space. However, new furniture was provided in the library.


Co-ordinator
Internal Quality Assurance Cell (IQAC)
Nalbari Commerce College
Nalbari, Assam

NALBARI COMMERCE COLLEGE

Nalbari, Assam


IQAC Meeting
Date: 5 June, 2023

ACTION TAKEN REPORT

The Action Taken Report on IQAC Meeting held on 5th June, 2023 is as follows:

Resolution No.	Action Taken
Resolution No. 1: SSR for 3 rd cycle NAAC assessment be prepared before 31 st October, 2023 and after that IIQA be submitted.	The sub-committees constituted for preparation of SSR are working on it.
Resolution No. 2: Best practices of the college be identified and two best practices of the college be prepared as per NAAC format.	The resolution was executed.
Resolution No. 3: Teachers' profile be prepared and uploaded in the website.	The resolution was executed.
Resolution No. 4: Feedback Report for 2022-2023 be prepared.	The resolution was executed.
Resolution No. 5: All notices and documents of the college be uploaded in the college website as most of the previously uploaded documents missed during the development of the website.	The resolution was executed.
Resolution No. 6: The mentoring system of the college be continued for the academic Session 2023-2024	The resolution was executed and Bhagyashree Das, Assistant Professor, Department of Accountancy was entrusted with the responsibility to do the needful.
Resolution No. 7: Alumni Association of the college be registered.	This is under process.
Resolution No. 8: Hostel rules be printed on large size flex and the same be hung in the hostel premises.	The resolution was executed.
Resolution No. 9: A Student's Grievance Form be prepared and all grievances redressed by the college authority be preserved for future reference.	The resolution was executed.
Resolution No. 10: Class wise Whatsapp groups be created and students be provided with learning materials through whatsapp.	The resolution was executed.
Resolution No. 11: Teachers be requested to use Google Classroom App for providing students with online video classes, notes, assignments etc.	A few teachers used the app.
Resolution No. 12: The departments be requested to decide the names of the departmental magazines of their respective departments.	The resolution was executed. Total six numbers of departmental magazines were inaugurated in the college premises.
Resolution No. 13: The conference proceedings of the national seminar on higher education be published by a national publisher with ISBN	The resolution was executed and the book is in printing.
Resolution No. 14: The Research Cell of the	The resolution is still not executed.

college be requested to publish a Research Journal with ISSN from the session 2023-2024.	
Resolution No. 15: A self-defense program for girl students be organized by the NCC unit in June/July 2023.	The resolution is still not executed.
Resolution No. 16: A yoga teacher be appointed to conduct yoga classes.	The resolution was not executed.
Resolution No.17: Some gym equipments be provided in the indoor sports complex for teachers and students.	The resolution was not executed.
Resolution No. 18: All the research works of teachers and students be preserved in the digital library.	The resolution was executed. All research works of the teachers have been preserved in a desktop computer in the central library.
Resolution No. 19: Departments be requested to organize classroom seminars on regular basis.	The resolution was executed.
Resolution No. 20: Students completing Add on courses be provided with e-certificates with barcode. Besides a nominal examination fee be collected from students at the time of filling up of examination form.	This resolution could not be executed as resolved. However, normal certificates were issued to students after completion of the add-on certificate courses.
Resolution No. 21: All extension activities of the college be organized in collaboration with Govt organizations, NGOs.	The resolution was executed.
Resolution No. 22: Classes by distinguished alumni of the college be arranged for improvement of students' performance.	The resolution was executed.
Resolution No. 23: Photographs of prominent alumni along with their biographical information and area of work be displayed in the prominent places of the college.	The resolution was partly executed.


 Co-ordinator
 Internal Quality Assurance Cell (IQAC)
 Halbari Commerce College
 Halbari, Assam